



# Members Storage Policy

## Introduction

The purpose of this policy is to provide guidance on what provision will be made for the allocation of no cost secure storage for private equipment at Altona Miniature Railway.

Only AMR approved locomotives, rolling stock and equipment can be stored at the Club.

This policy may be varied from time to time as the current Committee of AMR sees fit.

## Storage Request

No privately equipment is to be stored on Club premises, unless approved.

Members wishing to store privately owned locomotives and rolling stock at the Club must apply to have them stored in authorised storage locations. The request must identify the storage requirements (including the length of each piece) and describe the equipment intended to be stored.

Where a member requests to store items other than railway related items for any period, the items be in a serviceable and useable state. These items must be for use by the member for railway related purposes.

## Track Storage Allocation

The Committee will determine allocation of tracks based on the storage request and competing demands.

The priority of allocation for a member is assessed on the following:

1. Must be a full and financial member for the year by 1<sup>st</sup> May each year.
2. The fitness to operate state of the equipment.
3. Must participate or allow rolling stock to be used in at least 8 Public Open Days.
4. Shall attend a minimum of 10 other club events (eg. Members Gatherings, Working Bee's, Birthday Parties) throughout the year.

The Committee, directed by the Vice President, will oversee the correct allocation and use of storage.

All locomotives and rolling stock that is taken out for a run, must be returned to the same storage location that it was taken from.

## Rights to Use of Storage

Storage is allocated to a member of the Club and not the piece of equipment. When the



equipment is sold, the storage maybe transferred to the buyer if the buyer is eligible for that storage, and the seller does not want to retain their space.

When equipment is removed permanently and not replace, storage rights are lost and can only be regained by submitting a request

### **Loss of Storage Privileges**

Failure to conform to storage policies and rules can result in the loss of storage.

When a members membership fees become overdue (30 days) or due to discipline actions, the Committee may, after giving reasonable notice, ask the member to remove their equipment. Should the equipment not be removed in the nominated time, the equipment will be removed at the owner's expense.

The committee may resolve that equipment should be removed from the storage because the equipment is inactive or unsafe, or for any other specified reason. The Committee will then notify the owner of this, giving the reasons, and explaining that the member has thirty days to give reason why the equipment should not be removed or to remove the equipment. After considering any such reasons, the Committee may inform the member that the equipment must be removed within thirty days, failing this the equipment will be removed at the owner's expense.

When equipment is removed by an item above, the member loses the allocated storage and must submit a new request for storage.

### **Use of Private Equipment**

Under no circumstances may private equipment including but not limited to a locomotives, rolling stock or other piece of a paid-up member be used by another Club member without the authority of the owner.

Locomotives - Under no condition will a member's locomotive be used without the express prior authority of the owner.

Rolling Stock - By storing private passenger carrying rolling stock at the Club, the member gives the authority to the Club that at times of high public demand on Public Open Days to use that member's stored passenger carrying rolling stock. That decision will be made by the Duty Officer on the day.

AMR accepts the responsibility to make good any damage to a private member's passenger carrying rolling stock that occurred during that use, when used without the member present.

### **Maintenance**

The maintenance and repair of privately owned locomotives and rolling is the responsibility of the owner/user to ensure that it is in a fit and operable state.

This Member Storage Policy was last amended on 1/10/2016